



**Have you thought about doing RESEARCH before or after leading your study abroad program?**

**Grants of up to \$1,500 are available to you!**

In collaboration with the Dean's Designees for Study Abroad, the Office of Study Abroad has earmarked a travel fund to support program leaders who plan to undertake research while abroad. This support is intended to encourage you to pursue your research agenda in connection with your travel for program leadership.

To apply for these grants, describe your project, including a detailed budget, and send it via email to your department chair. A full description of the process is on the reverse side of this flyer.

**While applications are reviewed on a rolling basis, be sure to apply by March 1<sup>st</sup> for summer research funding to ensure your application can be evaluated by all individuals in a timely manner.**

**MICHIGAN STATE**  
UNIVERSITY

**Study Abroad**

# RESEARCH EXTENSION GRANT

Grants up to \$1,500 each available for OSA for program leaders in a 3:2 match to extend travel time pre- or post-program to pursue their research agenda.

In collaboration with the [Deans' Designees for Study Abroad](#), the Office of Study Abroad has earmarked an additional travel fund to support program leaders who plan to undertake research activities in-country longer than the three additional days authorized for program business. The support is intended to encourage study abroad program leaders to pursue their research agenda in connection with their travel for program leadership.

## Application and Eligibility

Eligible activities include: conference presentation or attendance, research from primary or secondary sources, etc.

To apply, please describe your project, including a detailed budget, [via email](#) to your department chair.

Department chairs should rank proposals on a 3-point scale (1 = high, 2 = mid, 3 = low) for the criteria (listed below) and forward to college deans' designee for study abroad:

- Appropriateness of the proposed research and its relevance to the faculty member's research (Total 1-3 Pts)
- Faculty member's track record for completing research projects (Total 1-3 Pts)
- Likelihood the research will be published, lead to external grant, or a refereed journal article (Total 1-3 Pts)

Department Chair  
or School Director



Deans' Designee  
for Study Abroad



Selection  
Committee

Recipients from previous years are eligible to apply; however, new applicants will receive priority. All study abroad programs are eligible. If you have already received support, please include abstract of supported paper or grant application.

## Funding and Disbursement of Funds

The grant is available on a co-funding basis only and must have endorsement from the researcher's home department/college. Grants will be awarded up to \$1,500 maximum in a 3:2 match (e.g. \$1,500 from OSA matching \$1,000 from department/college or other sources). If support is from a source outside the department, please provide scanned documentation or e-mail confirmation.

These funds will not be included as part of the travel advance for leading the program. Amy Moeder, OSA business manager, will transfer the funds to program leader's department after receipt of a short report (1-2 pages) and appropriate documentation of expenses. OSA will forward the report to the deans' designee for study abroad within the program leader's home college. Please contact Amy Moeder [moeder@msu.edu](mailto:moeder@msu.edu) for any questions on amount of funding, documentation needed, timing of transfer, etc.

## Timeline

Applications will be reviewed on a rolling basis.

The deadline to submit expense receipts and report to OSA/department chair/dean's office : September 30

Questions about the Research Extension Grant should be directed to Brett Berquist ([berquis6@msu.edu](mailto:berquis6@msu.edu)).